



7455 Arroyo Crossing Parkway, Ste. 220
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QMHP NEW HIRE Documents

- Driver's license & Social Security Card
- Degree
- **OFFICIAL** transcripts
- Resume
- DMV Driving Report (3yr)
- Signed Employee Confidentiality Agreement
- Signed At Will Statement
- Signed completion of 16 hour training
- Signed Handbook Acknowledgement
- Negative TB Test Results
- Cleared FBI Background Check
- Car Declaration Page
- Licensure or Internship
- Liability Insurance Face Sheet
- CPR
- HIPAA Agreement
- Pg. 7 of I-9 Form
- Signed Job Description
- Emailed Photo for Badge
- Cleared State of NV CANS Report (Child abuse/neglect-Office staff can aid in providing the form).
- Signed completion of 16-hour training
- W4/W9

Should you have any questions please contact Adela at 702-761-6467 or via email at alaredo@sunriseclinics.org